

"NATO Charity Bazaar" ASBL
Avenue Victor Gilsoul 1, 1200 Woluwé-Saint-Lambert
No: 874.358.592
General Meeting
30 April 2013

The General Meeting started at

In Attendance: 24 Full Members were present or represented

Absent: Artist's Corner, Bulgaria, Estonia, France, Hungary, Iceland, Luxembourg, Montenegro, The Netherlands, Serbia, Sweden, Turkey, United Kingdom, United States

1. Welcome – Jimmie Bradshaw (President) / president@natocharitybazaar.org

1.1. Board Constellation / Welcome to new members

A motion to confirm the following Board appointees was made and seconded. The vote by the General Assembly resulted in the unanimous confirmation of the new Board appointees.

Jimmie then presented the 2013 Board:

President:	Jimmie Bradshaw
Vice-President / Bazaar Coordinator / Web Designer:	Jette Holm Kristensen
Treasurer:	Alessandra Bertozzi
Assistant Treasurer:	Biljana Miralovic
Sponsors and Events Coordinator:	Dionysia Leolei
Charity Co-Coordinators:	Sabrina Janssens (Belgian) & Julija Vejic' (International)
Assistant International Charity Coordinators:	Merike Väli & Ülle Liflander & Sylvi Smellror
Restaurant Coordinator:	Christina Arvanitaki
Tombola Coordinator:	Carla Bucalossi Quatrini
Assistant Tombola Coordinator:	Sarah Kibble Bonifazi
Secretary / Membership:	Linda Skou
Honorary President:	Lady Jan Harper
Honorary Vice-President:	Ms. Kati Schmidt

Jimmie welcomed the following new members: Marica Nedic (NR **Bosnia and Herzegovina**), Heidi Willum Larsen (ANR **Denmark**), Lucia Morlacchette (2nd ANR **Italy**), Ingrid van Hegelsom-de Bree (ANR the **Netherlands**), Lena Fekene (NR **Norway**), Sylvi Smellror (ANR **Norway**), Anikken Lunder (2nd ANR **Norway**), Hanne Bendiksen (3rd ANR **Norway**). A motion to approve these new members was made and seconded. The resulting vote by the General Assembly was unanimous.

1.2. Farewell to Members

Jimmy thanked the following members for all of their hard work and wished them all the best in their future endeavours: Christine Heimferte (ANR **France** - not present), Laila Coldevin (NR **Norway** - not present), Heidi Minde (ANR **Norway** - not present), Katarina Enne (2nd ANR **Norway** - not present), Ici Bekiroglu (NR **Turkey** - not present), Nurhan Yildiz (ANR **Turkey** - not present), Ebru Ergin Bakar (NR **Turkey** - not present), Devrim Ince (2nd ANR **Turkey** - not present)

1.3. Additions/Amendments to and Approval of Minutes – 19 March 2013

- Funding and Application Guidelines Form

After the Annual General Assembly meeting, the Board was made aware of a misconception in our Funding and Application Guidelines as regards the description of a small ASBL by the Moniteur Belge, which should read as follows:

“A small ASBL is described as having a maximum revenue of €12.500 and a maximum equity of €1.249.500.

The Board apologizes that the amounts voted upon at the General Assembly meeting did not include the price-index adjustment of the above-mentioned revenue and equity, effective January 1st, 2013.

A motion was made and seconded to amend the future “Funding Application and Guidelines” form to depict the above amounts. The resulting vote was unanimous.

- Internal Regulations

After the Annual General Assembly meeting, the Board was made aware of an inconsistency in Article 8 of our Internal Regulations regarding the number of charity projects allowed per country in relation to Belgium:

Last year the members incorporated a limit of two (2) **International** charity **projects** per country **to be pre-selected by the Board**. A proposal was made and seconded to retain this limitation. The resulting vote was 27 for and three (3) opposed. The limitation will be retained. **For the sake of clarity, this limitation applies ONLY to the pre-selection of projects from International charity applicants. It does not apply to Belgian-based charity applicants.**

A motion was made and seconded to amend Article 8 of our Internal Regulations to include the above clarifications. The resulting vote was unanimous.

- Statutes

After the Annual General Assembly meeting, the Board was made aware of an inconsistency in our physical address at NATO (Brussels) and our registered address, which was changed to our new President's address in Tervuren (Flanders). The Moniteur Belge informed us that it is not allowed to have one address in Brussels and one in Flanders. Therefore, the following change in the Statutes was proposed:

“Article 3 – Registered Office of the Association

The decision to change the registered address of the Association may only take place at the General Meeting when the members are assembled. The decision to change the registered address of the Association may only take place at the General Assembly meeting when the members are assembled. The address of the Registered Office of the Association shall be the address of the President **or the Vice-President**. The Association is officially located at **Avenue Victor Gilsoul 1, 1200 Woluwé-Saint-Lambert**, in the judicial district of Brussels.”

A motion was made and seconded to amend Article 3 of our Statutes to include the above addition/changes. The resulting vote was unanimous.

A motion was made and seconded to approve the amended minutes of March 19th, 2013 as depicted above. The resulting vote was unanimous. The amended minutes will be placed in the “Members Only” section of our web-site as soon as possible.

2. Bazaar Update – Jette Holm Kristensen (VP / Bazaar Coordinator / Web Designer) / coordinator@natocharitybazaar.org

2.1. Preliminary Instructions

Following a short introduction, Jette went through the Preliminary Instructions for preparing for the Bazaar. She encouraged all of the members to read these instructions carefully. They can be found in the “Members Only” section of our web-site and contain suggestions for organizing the national teams, for getting Sponsors and for how to plan your national stand.

2.2. Participation Questionnaire

Jette explained to the members that the Participation Questionnaire has been changed to make it easier to understand and to fill out. It can be accessed from the “Members Only” section of our web-site, downloaded, filled out electronically, saved and attached to an e-mail to her – or it can be printed, filled in by hand and turned in no later than the June 25th GA meeting. The slides containing instructions as to how to fill out the form will be placed in the “Members Only” part of our web-site shortly after this meeting.

2.3. Web Site Reminder

Jette went through a short tutorial as to how to maneuver around our web-site, explaining how to access the “Members Only” section. She explained that all necessary forms and documents can be found there, and any additions will be accompanied by the word “new”.

3. Membership/Bake Sale Update – Linda Aziz Skou (Secretary/Membership/Bake Sales)/secretary@natocharitybazaar.org

The membership information sheet can be found in the “Members Only” section of our web-site under “Forms”. Please help us keep our membership up-to-date.

The Bake Sales will be held on June 6th and September 26th.

4. Charity Update – Sabrina Janssens & Julija Vejić (Charity Coordinators) / coordinator@natocharitybazaar.org

4.1. International Charities

Julija explained that she has received eleven (11) International charity applications so far, representing eight (8) countries.

4.2. Belgian Charities

Sabrina explained that we have received eight (8) Belgian charity applications so far. Jette then explained the lottery for visiting Belgian charities to the members, reminding them that we will be holding the lottery at the May 28th meeting. The charity selection vote will be held at the September 10th meeting.

5. Tombola Update – Carla Bucalosi Quatrini (Tombola Coordinator) / tombola@natocharitybazaar.org

Carla introduced herself and her assistant, Sarah Kibble Bonifazi, who was unable to attend the meeting. She told the members that they are both looking forward to working with them and that she will have more input concerning the Tombola at coming meetings.

6. International Restaurant Update – Christina Arvanitaki (Restaurant Coordinator) / restaurant@natocharitybazaar.org

Christina introduced herself to the members, stating that she was looking forward to working with them, but that she would not know until the June 25th GA meeting, how many nations will be participating in the International Restaurant.

7. Sponsorship Update – Dionysia Leolei (Sponsorship) / sponsor@natocharitybazaar.org

Dionysia introduced herself and explained the Sponsor Committee and the Events committee. She informed the members that we have four (4) confirmed sponsors for 2013 – Aramark (Gold), Forax (Silver) and Marriott and Concordia (both Blue). She asked the members to please contact her if they have any fundraising ideas.

8. Treasurer Update – Alessandra Foresti (Treasurer) / treasurer@natocharitybazaar.org

Alessandra introduced herself to the new members. She explained that so far we have €2.082 in our account from our first bake sale, but nothing from our sponsors as of yet. She hopes to have more news at the May 28th GA meeting.

9. Fundraising Ideas – Jimmie Bradshaw (President) (president@natocharitybazaar.org) & Karen Kiærskou

Jimmie explained that we would like to have more fundraising ideas from our members, and that we also need volunteers to help us with any fundraising initiatives. So please contact Dionysia with any ideas or contributions you might have.

Karen Kiærskou (NR of Denmark) proposed an “Outdoor-Activities” fundraising, where each of us as well as our friends, family and countrymen create a small “piggy bank” in which we deposit a small amount (0,50€ or even 0,20€) every time we or members of our family leave the house for the purpose of exercising – whether it be for a walk/jog/run in the forest, bike riding, soccer practice, tennis, swimming, dancing, yoga or even walking the dog. By the time we reach December, we will all have saved a substantial amount, which can go to the Bazaar!

10. Any Other Business & Closing – Jimmie Bradshaw (President) / president@natocharitybazaar.org

Jimmie reminded the members that Mrs. Rasmussen is hosting a Zumba Class on June 21st at 12h30 and her Summer Charity Ball is being held on June 22nd at 19h30. Both events take place at the NATO Staff Centre, and you can find more information on our web-site under Events. Jimmie encouraged our members to join her in supporting these events.

Be sure to mark your calendars with the dates for upcoming General Assembly meetings as follows:

- May 28th
- June 25th
- September 10th
- October 8th
- October 22nd
- November 12th

The General Meeting was adjourned at 11h45

This document is the original and authentic text.

In the event of litigation, the English version of these minutes shall prevail.

Brussels, 20 May 2013

President, Vice President
Treasurer, Full Members